

**TWIN RIVERS UNIFIED SCHOOL DISTRICT  
BOARD COMMUNICATION**

BC NO. \_\_\_\_\_  
(Board Office Use Only)

<b>CONFIDENTIAL ITEM</b> <i>(Check a Box)</i>	YES: <input type="checkbox"/>	NO: <input checked="" type="checkbox"/>	DATE: 3/8/2018
From the Office of the Superintendent			
To the Board of Trustees			
Prepared by: <i>(Include name and title)</i> Dr. Tabitha E. Thompson Principal/ Head Start Director		Phone Number:  (916) 566-1600 Ext. <u>62101</u>	
Regarding: Head Start Monthly Director's Report for February 2018			
<p>The purpose of this communication is to update the Board of Trustees on the monthly program implementation reports.</p> <p>Federal Head Start requires grantees to provide our TRUSD Board of Trustees monthly program implementation reports including: <u>narrative highlights, enrollment report, meals report, special education report, and fiscal report.</u> The narrative highlights include thumbnail descriptions of activities occurring each month in one or more of the component areas including any major program changes.</p> <p>Included in the report are the monthly program implementation reports for February 2018. The Head Start Monthly Director's Report is available for viewing on the Early Childhood Education website at: <a href="http://www.twinriversusd.org/depts/ece">http://www.twinriversusd.org/depts/ece</a> under Head Start Reports.</p> <p>If you need additional information, please contact Dr. Tabitha E. Thompson, Principal/ Head Start Director, at 566-1600, ext. 62101.</p>			
<b>Approved by:</b> Dr. Steven Martinez, Superintendent: _____		Date: _____	
Page <u>1</u> of <u>1</u>			

# Twin Rivers

UNIFIED SCHOOL DISTRICT

3222 Winona Way  
North Highlands, CA 95660

## Head Start Monthly Report February 2018

**Highlights:** challenges/successes, enrollment and attendance, on-going monitoring, DRDP-r, self assessment, PIR, program highlights and significant program changes, expansion updates, etc.

### Events

All students celebrated Black History Month as a part of our February parent involvement event. The students at Rio Linda were thrilled to participate in storytelling by the Rio Linda librarian as well as march around the campus for the First Annual Black History Month Parade. At Oakdale, students participated in the second Annual BHM Parade around the school campus as the older students cheered for them. The students carried signs about famous African American people completed activities in the classroom. At Morey, all students participated in the first Annual BHM Parade around the neighborhood. The theme was African American Women so students carried posters during the parade and sang "The World is a Rainbow". Parents paraded with their children and were treated to food samples as a part of this event. Planning is underway for our annual Dr. Seuss Reading Days in March 2018.

### Professional Development

The Quarterly PLC for both PK and TK teachers was held on February 22, 2018 with a focus on early emergent math skills. The ECE Director is facilitating the PLC trainings at the District Office. The Professional Learning Community (PLC) time will continue to be a collaboration time for both groups to alignment of the student expectations and the importance of academics and social and emotional development. The next meeting will be held in April 2018.

### Components

The Community Liaison team of four staff continue scheduling with parents to follow-up on the Family Partnership Agreement and the tracking of blood lead results, hemoglobin and lead risk. Liaisons continue to input the FPA and FPP information into the information into Childplus.

The screenings for vision, dental and hearing have all been completed by the community based health providers and the Health Assistant and ECE Nurse. The reviewing of students' files for medical concerns as well as data inputting into the Childplus database continues on a daily basis.

Our School Social Worker/Counselor is providing in classroom support to students having challenging behaviors and difficulties adjusting to the classroom environment. The program continues the collaboration with CSUS and has seven BSW and MSW interns supporting the classrooms with individual student support and classroom behavior demonstrations. Classroom observations to assist with intervention strategies and

behavioral techniques for all classrooms are also being provided by the Social Worker. Students are being provided social skills groups in individual sessions and group settings with the School Social Worker and interns. The multidisciplinary team met again on January 25<sup>th</sup> to continue discussing all students and provided teaching staff with strategies for academic, behaviors and social/emotional development. Students who are going to TK and Kindergarten were a focus of the case staffing meeting so follow-up with parents will occur in April 2018. Follow-up for any students identified as needing any support has begun including the formation of new social skills groups that started in February 2018.

The Head Start program's Speech and Language Pathologists (SLP) continues to provide services to students with speech and language IEPs on a weekly basis. Currently there are 23 students with IEPs and have officially meet our 10% service to special needs children.

The Education Component Leader continues observations to assist with academic strategies and teacher coaching and support. She is working with the rookie teaching staff on developing classroom routines and with a focus on transitions and the use of Mighty Minutes from Creative Curriculum. The Education Coordinator has also helped teaching teams complete their Winter assessments and review their Action Plans for ECERS, CLASS and DRDP assessments that were completed in the first trimester of the school year.

The ERSEA Component Leaders continue to focus on keeping all programs fully enrolled. The Twilight program is fully enrolled with 17 students (due to majority of the classroom being 3 years old) and is currently serving students from 1-4pm in room 9 at the Morey Avenue site. The fourth school site (Village) will be finished in March 2018 and the licensing process will begin immediately upon completion. All component teams finished the annual self-assessment process as part of the grant application.

### **Policy and Parent Committees**

The monthly Policy Committee meeting was held at Morey on February 14<sup>t</sup>. The meeting included the review of monthly meeting with the information reports as well as brainstorming about the upcoming Dr Seuss days. The Parent Committee meetings at Oakdale and Rio Linda were held on February 21<sup>st</sup>. Attendance at Oakdale meetings continues to be a concern so teaching team and Community Liaison are working to recruit members for the parent group.

### **Parent Trainings**

The Health Council will visited programs and parents to provide strategies for reducing childhood obesity.

**Fiscal:** any information on recent audits, overview of projects and expenditures of T & TA and/or basic funds.

Funds are being utilized to get the appropriate supplies from the results of the recent DRDP-R, CLASS and ECERS assessments.

**Sacramento County Head Start/Early Head Start  
Monthly Enrollment Report  
February 2018  
Head Start/EHS**

Agency	Funded Enrollment	(a) Last Day of Month Enrollment	(b) % Actual to Funded	Average Daily Attendance for Month %
Elk Grove USD	440			
Sacramento City USD	1,211			
SETA	1,988			
San Juan USD	668			
Twin Rivers USD	180	172 16 slots dually funded at Morey 17 slots Twilight program started December 13,2017 Remaining 7 slots unfilled due to Village site not being ready	100%	83% *low attendance due to illness/flu season*
WCIC/Playmate	120			
<b>Total</b>	<b>4,660</b>			

**Early Head Start**

Agency	Funded Enrollment	(a) Last Day of Month Enrollment	(b) % Actual to Funded	Average Daily Attendance for Month %
Sacramento City USD	144			
SETA	377			
San Juan USD	160			
Twin Rivers USD	16	16	100%	94%
<b>Total</b>	<b>681</b>			

**EHS-CC Partnership/Expansion**

Agency	Funded Enrollment	(a) Last Day of Month Enrollment	(b) % Actual to Funded	Average Daily Attendance for Month %
Kinder World	36			
Sacramento City USD	40			
SETA/Job Corps.*	4			
<b>Total</b>	<b>80</b>			

- (a) Includes children who have dropped during the month and whose slot will be filled within the 30 day allowable period.  
 (b) If enrollment is less than 100%, agency includes corrective plan of action.  
 (c) Average Daily Attendance for month, excluding Home Based



# Monthly Special Education Report

Twin Rivers USD

February 2018

**Agency Name**

**Reporting Month/Year**

		IFSP	IEP
A	Cumulative number of children with an IFSP/IEP for the Program Year *	0	23
B	Total number of children enrolled with an active IFSP/IEP		22
C	Children with an IFSP/IEP who have dis-enrolled, transferred, or services have been terminated		0
D	Children currently pending		0
E	Future IFSP/IEP Meetings scheduled		0

\* (Line B) + (Line C) = Line A

Comments:

Tabitha E. Thompson, Ed.D

Principal/Head Start Director

March 1, 2018

**Completed by (Print Name)**

**Title**

**Date**

Please complete and submit by the 1<sup>st</sup> of each month for the previous reporting month.

Email to Laura Moore (SETA Education Coordinator) @ [laura.moore@seta.net](mailto:laura.moore@seta.net)

## Twin River Unified School District

### 2371 - CACFP Reimbursement Summary

Program Term: Head Start 2017 - 2018, Agency: Twin River Unified School District

Attendance Date: 2/1/2018 - 2/28/2018

**Twin River Unified School District**

	Operating Days	CACFP Free	CACFP Reduced	CACFP Paid	Breakfast	AM Snack	Lunch	PM Snack	Supper
<b>Head Start 2017 - 2018</b>									
<b>Morey Ave CDC</b>									
1402A-AM	15	20	0	0	274	0	274	274	0
1402C-AM	15	24	0	0	300	0	300	300	0
1402E-AM	16	20	0	0	230	0	229	229	0
1402G-AM	15	25	0	0	288	0	292	292	0
1402H-PM	15	17	0	0	0	0	177	176	0
<b>Morey Ave CDC</b>	<b>76</b>	<b>105</b>	<b>0</b>	<b>0</b>	<b>1,092</b>	<b>0</b>	<b>1,272</b>	<b>1,271</b>	<b>0</b>
<b>Oakdale Preschool</b>									
1405A-AM	15	20	0	0	246	0	246	246	0
<b>Oakdale Preschool</b>	<b>15</b>	<b>20</b>	<b>0</b>	<b>0</b>	<b>246</b>	<b>0</b>	<b>246</b>	<b>246</b>	<b>0</b>
<b>Rio Linda Preschool Center</b>									
1406A-AM	15	24	0	0	332	0	332	332	0
1406C-AM	15	24	0	0	311	0	310	310	0
<b>Rio Linda Preschool Center</b>	<b>30</b>	<b>48</b>	<b>0</b>	<b>0</b>	<b>643</b>	<b>0</b>	<b>642</b>	<b>642</b>	<b>0</b>
<b>Twin River Unified School Distri</b>	<b>121</b>	<b>173</b>	<b>0</b>	<b>0</b>	<b>1,981</b>	<b>0</b>	<b>2,160</b>	<b>2,159</b>	<b>0</b>
<b>Report Totals</b>	<b>121</b>	<b>173</b>	<b>0</b>	<b>0</b>	<b>1,981</b>	<b>0</b>	<b>2,160</b>	<b>2,159</b>	<b>0</b>

## Twin River Unified School District

### 2371 - CACFP Reimbursement Summary

Program Term: Early Head Start 2017 - 2018, Agency: Twin River Unified School District

Attendance Date: 2/1/2018 - 2/28/2018

Twin River Unified School District

	Operating Days	CACFP Free	CACFP Reduced	CACFP Paid	Breakfast	AM Snack	Lunch	PM Snack	Supper
<b>Early Head Start 2017 - 2018</b>									
<b>Morey Ave CDC</b>									
1410O	19	9	0	0	115	0	115	114	0
1410P	18	9	0	0	110	0	110	110	0
<b>Morey Ave CDC</b>	<b>37</b>	<b>18</b>	<b>0</b>	<b>0</b>	<b>225</b>	<b>0</b>	<b>225</b>	<b>224</b>	<b>0</b>
<b>Twin River Unified School Distri</b>	<b>37</b>	<b>18</b>	<b>0</b>	<b>0</b>	<b>225</b>	<b>0</b>	<b>225</b>	<b>224</b>	<b>0</b>
<b>Report Totals</b>	<b>37</b>	<b>18</b>	<b>0</b>	<b>0</b>	<b>225</b>	<b>0</b>	<b>225</b>	<b>224</b>	<b>0</b>



**Head Start (HS),  
Early Head Start (EHS),  
Head Start Training and Technical Assistance (HS and EHS) and  
Duration**

**Fiscal Reports**

**February 2018**

**The following is a brief description of the dollar amounts reported on each fiscal report--**

1. Actual Expenses—Current Period and Adjustments—Expenses incurred during February 2018.
2. Actual Expenses—Cumulative to Date—Summary of expenses from August 1, 2017 through July 31, 2018.
3. Current Budget—Amount budgeted for each cost item.
4. Unexpended Balance--Amount remaining to be spent during this grant period (Current Budget less Cumulative to Date Expenses).

## TWIN RIVERS UNIFIED SCHOOL DISTRICT

### Head Start Programs

August 1, 2017 through July 31, 2018

#### Head Start Basic

This program is housed at the Morey Avenue Child Development Center (155 Morey Avenue) and Oakdale (3708 Myrtle Avenue) and Rio Linda (631 L Street) sites.

**Morey Avenue Child Development Center**--Funding affords this Center the opportunity to offer a high quality program for children from 2 years 9 months to 6 years old and to uphold the Head Start philosophy of serving both the child and the family. This program provides services to 72 children. These services include the staffing of both certificated (teachers, social worker, speech therapist) and classified personnel (assistants, custodial and clerical), the purchase of instructional materials and supplies, the experiences of student assemblies and field trips, the payment of policy council reimbursements for child care and mileage, the printing of test results and handbooks delivered to staff and the family and the health screenings of children.

**Oakdale**--This site serves 20 children. Funding is used to staff the site, to purchase instructional materials and supplies, to expose children to as many experiences as possible through student assemblies and/or field trips, to print a variety of forms needed to communicate to the child's family and staff and to conduct health screenings.

**Rio Linda Elementary**--This site serves 48 children. Funding is used to staff the site, to purchase instructional materials and supplies, to expose children to as many experiences as possible through student assemblies and/or field trips, to print a variety of forms needed to communicate to the child's family and staff and to conduct health screenings.

#### Early Head Start (EHS)

This program is housed at the Morey Avenue Child Development Center (155 Morey Avenue).

**Morey Avenue Child Development Center**--Funding affords this Center the opportunity to offer a high quality program for children from 24 to 36 months old and to uphold the Head Start philosophy of serving both the child and the family. This program provides services to 16 children. These services include all of the details noted above under the Head Start Basic section.

#### Head Start Training and Technical Assistance

Funding has been allocated by the Federal government for training provided by the NCECE Conference, California Head Start Conference, safety regulations (including CPR training) and Twin Rivers Pre-K staff development day.

#### Duration

The award of this grant provides with increased service hours and days for Head Start students. The increased services for students will permit the classroom size to consist of up to 24 students with 1 teacher and 2 teacher assistants daily. This revised teaching model will ensure that every student is provided individualized support and the classroom environment is equipped to ensure all students' needs both academically and socially are met. The revised teaching model further ensures the appropriate planning and collaboration time for teaching staff to develop lesson plans, classroom activities and collect the necessary evidence for the various assessments to monitor student progress. Start-up funds received in FY 2016/17 will be used to purchase a portable to place at Village Elementary that will provide services to 40 students.

**SETA - HEADSTART MONTHLY FISCAL REPORT**  
1217 Del Paso Blvd., Sacramento CA 95815

Month: February 2018--Head Start

Agreement No.:

Delegate: Twin Rivers Unified School District  
Address: 3222 Winona Way  
North Highlands, CA 95660

Program: PA 22 BASIC  
PA20  
PA26  
Other:

Cost Item	Actual Expenses		Current Budget	Unexpended Balance
	Current period & adjustments	Cumulative to date		
I Personnel	3,159.23	23,314.47	50,696.00	27,381.53
Fringe Benefits	1,132.89	8,217.67	17,188.00	8,970.33
A Occupancy	0.00	0.00	0.00	0.00
D Staff Travel	0.00	0.00	0.00	0.00
M Supplies	0.00	0.00	1,750.00	1,750.00
T Other	0.00	0.00	2,145.00	2,145.00
N Indirect Costs	6,765.72	48,451.65	75,640.00	27,188.35
<b>I. Total Administration</b>	<b>11,057.84</b>	<b>79,983.79</b>	<b>147,419.00</b>	<b>67,435.21</b>
Non-Federal Admin.	0.00	0.00	0.00	0.00
Total Fed. and Non-Fed. Admin.	11,057.84	79,983.79	147,419.00	67,435.21
II. a. Personnel	81,276.28	580,307.03	1,122,900.00	542,592.97
b. Fringe Benefits	28,443.31	207,515.17	345,026.00	137,510.83
P c. Out of State Travel	0.00	0.00	5,000.00	5,000.00
R d. Equipment	0.00	0.00	0.00	0.00
O e. Supplies	0.00	0.00	0.00	0.00
Office Supplies	63.61	4,165.44	5,250.00	1,084.56
Child and Family Service Supplies	0.00	3,289.35	3,800.00	510.65
Food Service Supplies	3,613.90	3,613.90	3,000.00	(613.90)
Medical/Dental/Disabilities/Custodial	479.35	1,573.20	6,000.00	4,426.80
Instructional Materials	0.00	19,087.83	10,000.00	(9,087.83)
G f. Contractual	0.00	0.00	0.00	0.00
R g. Construction	0.00	0.00	0.00	0.00
A h. Other :	0.00	0.00	0.00	0.00
M Utilities	1,364.53	11,710.49	24,855.00	13,144.51
Building/Child Liability Insurance	0.00	726.32	1,500.00	773.68
Building Maint/Repair	0.00	0.00	500.00	500.00
Local Teachers Travel	180.05	2,175.85	2,000.00	(175.85)
Nutrition Services	1,368.77	8,259.87	10,709.00	2,449.13
Child Services Consultants	0.00	3,059.85	2,000.00	(1,059.85)
Substitutes, if not paid benefits	850.75	1,538.48	2,000.00	461.52
Parent Services	1,663.18	11,426.62	8,500.00	(2,926.62)
Publications/Advertising/Printing	15.19	473.89	2,000.00	1,526.11
Training or Staff Development	0.00	1,232.10	1,000.00	(232.10)
Copy Machine Lease	1,217.71	2,886.81	8,000.00	5,113.19
Membership/Licensing Fees	0.00	1,098.97	2,000.00	901.03
<b>II. Total Program</b>	<b>120,536.63</b>	<b>864,141.17</b>	<b>1,566,040.00</b>	<b>701,898.83</b>
Non-Federal Program	31,912.95	244,293.39	430,240.00	185,946.61
<b>Total SETA Costs (I + II)</b>	<b>131,594.47</b>	<b>944,124.96</b>	<b>1,713,459.00</b>	<b>769,334.04</b>
	131,594.47	944,124.96		769,334.04
	0.00	0.00		0.00
<i>K. Zingales</i>	3-7-18	Vassiliki Vervilos	566-1600, 66859	
Authorized Signature	Date	Prepared By	Phone	

DELEGATE Twin Rivers Unified School District  
 HEAD START/EARLY HEAD START  
 IN-KIND REPORT  
 FOR THE MONTH ENDING February 2018

SOURCES OF IN-KIND	Current Month		Total Y-T-D	
	Admin	Prog	Admin	Prog
PARENT VOLUNTEERS (Hours x Rate)				-
				2,179.35
				1,133.51
				-
				-
PERSONNEL & BENEFITS (Describe outside funding)				-
State Preschool		20,260.84		166,453.62
				-
				-
				-
				-
OCCUPANCY (Location and Method of Valuation)				-
				-
				-
				-
				-
SUPPLIES AND SERVICES (List item(s), Donor & Valuation)				-
State Preschool		4,189.39		31,369.36
				-
				-
				-
				-
OTHER (Describe in detail)				-
State Preschool Indirect	1,398.55		11,767.23	-
Social Worker Volunteer Interns--2/1/18-2/28/18		6,064.17	-	31,390.32
				-
				-
<b>TOTAL</b>	<b>1,398.55</b>	<b>30,514.40</b>	<b>11,767.23</b>	<b>232,526.16</b>
		<b>31,912.95</b>		<b>244,293.39</b>

SIGNATURE *K. Hagensoll*

**SETA - HEADSTART MONTHLY FISCAL REPORT**  
1217 Del Paso Blvd., Sacramento CA 95815

Month: February 2018--Early Head Start

Agreement No.:

Delegate: Twin Rivers Unified School District  
Address: 3222 Winona Way  
North Highlands, CA 95660

Program: PA 22 EHS  
PA20  
PA26  
Other:

Cost Item	Actual Expenses		Current Budget	Unexpended Balance
	Current period & adjustments	Cumulative to date		
I Personnel	643.51	3,217.60	12,692.00	9,474.40
Fringe Benefits	201.58	1,005.08	6,306.00	5,300.92
A Occupancy	0.00	0.00	0.00	0.00
D Staff Travel	0.00	0.00	0.00	0.00
M Supplies	0.00	0.00	300.00	300.00
I Other	0.00	0.00	305.00	305.00
N Indirect Costs	1,427.65	8,935.43	15,963.00	7,027.57
<b>I. Total Administration</b>	<b>2,272.74</b>	<b>13,158.11</b>	<b>35,566.00</b>	<b>22,407.89</b>
Non-Federal Admin.	0.00	0.00	0.00	0.00
<b>Total Fed. and Non-Fed. Admin.</b>	<b>2,272.74</b>	<b>13,158.11</b>	<b>35,566.00</b>	<b>22,407.89</b>
II. a. Personnel	13,686.93	98,609.74	223,631.00	125,021.26
b. Fringe Benefits	6,803.90	40,985.82	76,202.00	35,216.18
P c. Out of State Travel	0.00	0.00	0.00	0.00
R d. Equipment	0.00	0.00	0.00	0.00
O e. Supplies	0.00	0.00	0.00	0.00
Office Supplies	312.53	581.20	900.00	318.80
Child and Family Service Supplies	176.14	1,435.52	1,200.00	(235.52)
Food Service Supplies	0.00	0.00	1,200.00	1,200.00
Medical/Dental/Disabilities/Custodial	0.00	1,462.97	2,000.00	537.03
Instructional Materials	874.76	5,742.80	1,000.00	(4,742.80)
G f. Contractual	0.00	0.00	0.00	0.00
R g. Construction	0.00	0.00	0.00	0.00
A h. Other :	0.00	0.00	0.00	0.00
M Utilities	0.00	2,276.22	2,695.00	418.78
Building/Child Liability Insurance	0.00	0.00	300.00	300.00
Building Maint/Repair	0.00	4.70	100.00	95.30
Local Teachers Travel	0.89	17.09	500.00	482.91
Nutrition Services	375.00	2,428.61	1,000.00	(1,428.61)
Child Services Consultants	0.00	0.00	1,000.00	1,000.00
Substitutes, if not paid benefits	2,731.24	4,957.43	500.00	(4,457.43)
Parent Services	424.49	1,510.24	2,000.00	489.76
Publications/Advertising/Printing	1.35	271.16	200.00	(71.16)
Training or Staff Development	0.00	0.00	500.00	500.00
Copy Machine Lease	108.15	317.74	500.00	182.26
Membership/Licensing Fees	0.00	36.72	200.00	163.28
<b>II. Total Program</b>	<b>25,495.38</b>	<b>160,637.96</b>	<b>315,628.00</b>	<b>154,990.04</b>
Non-Federal Program	538.60	69,317.47	89,261.00	19,943.53
<b>Total SETA Costs (I + II)</b>	<b>27,768.12</b>	<b>173,796.07</b>	<b>351,194.00</b>	<b>177,397.93</b>
	27,768.12	173,796.07		177,397.93
	0.00	0.00		0.00
<i>K. Zongswell</i>	<i>3-7-18</i>	Vasseliki Vervilos	566-1600, 66859	
Authorized Signature	Date	Prepared By	Phone	

DELEGATE Twin Rivers Unified School District  
 HEAD START/EARLY HEAD START  
 IN-KIND REPORT  
 FOR THE MONTH ENDING February 2018

**Early Head Start**

SOURCES OF IN-KIND	Current Month		Total Y-T-D	
	Admin	Prog	Admin	Prog
PARENT VOLUNTEERS (Hours x Rate)				-
				375.75
				-
				-
				-
PERSONNEL & BENEFITS (Describe outside funding)				-
				-
				-
				-
				-
OCCUPANCY (Location and Method of Valuation)				-
				-
				-
				-
SUPPLIES AND SERVICES (List item(s), Donor & Val General Fund				-
				66,153.72
				-
				-
				-
OTHER (Describe in detail)				-
Social Worker Volunteer Interns--2/1/18-2/28/18		538.60	-	2,788.00
				-
				-
				-
<b>TOTAL</b>	-	538.60	-	69,317.47
		538.60		69,317.47

SIGNATURE *K. Angel*  
 DATE 3-7-18

**SETA - HEADSTART MONTHLY FISCAL REPORT**  
 1217 Del Paso Blvd., Sacramento CA 95815

Month: February 2018 TTA--Head Start

Agreement No: 17C21751S0

Delegate: Twin Rivers Unified School District  
 Address: 3222 Winona Way  
 North Highlands, CA 95660

Program: PA 22  
 PA20 T&TA  
 PA26  
 Other:

Cost Item	Actual Expenses		Current Budget	Unexpended Balance
	Current period & adjustments	Cumulative to date		
I Personnel				
Fringe Benefits				
A Occupancy				
D Staff Travel				
M Supplies				
J Other				
N Indirect Costs				
<b>I. Total Administration</b>				
Non-Federal Admin.				
Total Fed. And Non-Fed. Admin.				
II a. Personnel				
b. Fringe Benefits				
P c. Travel				
R d. Equipment				
O e. Supplies				
G f. Contractual				
R g. Construction				
A h. Other: Staff Development	3,547.00	6,533.93	7,500.00	966.07
M				
<b>II. Total Program</b>	3,547.00	6,533.93	7,500.00	966.07
Non-Federal Program				
<b>Total SETA Costs (I + II)</b>	3,547.00	6,533.93	7,500.00	966.07


3-7-18
Vasseliki Vervilos 566-1600,66859

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Prepared By: \_\_\_\_\_ Phone: \_\_\_\_\_

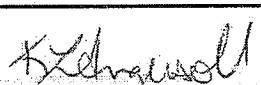
SETA - HEADSTART MONTHLY FISCAL REPORT  
 1217 Del Paso Blvd., Sacramento CA 95815

Month: February 2018 TTA--Early Head Start

Agreement No: 17C21751S0

Delegate: Twin Rivers Unified School District  
 Address: 3222 Winona Way  
 North Highlands, CA 95660

Program: PA 22  
 PA20 T&TA  
 PA26  
 Other:

Cost Item	Actual Expenses		Current Budget	Unexpended Balance
	Current period & adjustments	Cumulative to date		
I. Personnel				
Fringe Benefits				
A. Occupancy				
D. Staff Travel				
M. Supplies				
J. Other				
N. Indirect Costs				
<b>I. Total Administration</b>				
Non-Federal Admin.				
Total Fed. And Non-Fed. Admin.				
II. a. Personnel				
b. Fringe Benefits				
P. c. Travel				
R. d. Equipment				
O. e. Supplies				
G. f. Contractual				
R. g. Construction				
A. h. Other: Staff Development	489.06	725.36	5,852.00	5,126.64
M.				
<b>II. Total Program</b>	489.06	725.36	5,852.00	5,126.64
Non-Federal Program				
<b>Total SETA Costs (I + II)</b>	489.06	725.36	5,852.00	5,126.64
				
Authorized Signature		Date	Prepared By	Phone
		3-7-18	Vasseliki Vervilos 566-1600,66859	



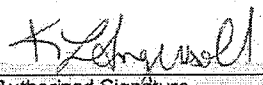
**SETA - HEADSTART MONTHLY FISCAL REPORT**  
 1217 Del Paso Blvd., Sacramento CA 95815

Month: February 2018

Agreement No:

Delegate: Twin Rivers Unified School District  
 Address: 3222 Winona Way  
 North Highlands, CA 95660

Program: Duration Carryover

	Cost Item	Actual Expenses		Current Budget	Unexpended Balance
		Current period & adjustments	Cumulative to date		
I: A D M I N	Personnel				
	Fringe Benefits				
	Occupancy				
	Staff Travel				
	Supplies				
	Other				
	Indirect Costs				
	<b>I. Total Administration</b>				
	<b>Non-Federal Admin.</b>				
<b>Total Fed. And Non-Fed. Admin.</b>					
II: P R O G R A M	a. Personnel	0.00	0.00	11,230.00	11,230.00
	b. Fringe Benefits	0.00	0.00	3,767.00	3,767.00
	c. Travel	0.00	0.00	0.00	0.00
	d. Equipment	0.00	18,692.16	80,000.00	61,307.84
	e. Supplies	0.00	24,708.41	24,000.00	(708.41)
	f. Contractual	0.00	0.00	0.00	0.00
	g. Construction	40,225.52	377,610.76	500,000.00	122,389.24
	h. Other: Staff Development	0.00	0.00	0.00	0.00
	<b>II. Total Program</b>	<b>40,225.52</b>	<b>421,011.33</b>	<b>618,997.00</b>	<b>197,985.67</b>
	<b>Non-Federal Program</b>	<b>0.00</b>	<b>18,970.00</b>	<b>154,750.00</b>	<b>135,780.00</b>
<b>Total SETA Costs (I + II)</b>	<b>40,225.52</b>	<b>421,011.33</b>	<b>618,997.00</b>	<b>197,985.67</b>	
		3-7-18		Vasseliki Vervilos 566-1600,66859	
Authorized Signature		Date		Prepared By Phone	